

LETTER TO SHAREHOLDERS

May 27, 2020

Dear Valued Shareholders of DKSH Holdings (Malaysia) Berhad,

DKSH HOLDINGS (MALAYSIA) BERHAD ("DKSH Malaysia" or "the Company") Twenty-Eighth Annual General Meeting ("28th AGM")

In view of the Covid-19 outbreak and as part of the safety measures, the Board of Directors of the Company has decided that the 28th AGM of the Company will be conducted entirely through live streaming from the broadcast venue at Tricor Boardroom, Unit 30-01, Level 30, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur ("Broadcast Venue") on Wednesday, June 24, 2020 at 10:00 a.m. using the Remote Participation & Voting Facilities ("RPV") provided by Tricor Investor & Issuing House Services Sdn Bhd via its TIH Online website at <https://tiih.online>.

The 28th AGM of the Company will be carried out in the manner as guided by the Securities Commission Malaysia Guidance on the Conduct of General Meetings for Listed Issuers dated April 18, 2020 ("SC Guidance"). Pursuant to the SC Guidance and Section 327 (2) of the Companies Act, 2016, the Chairman shall be present at the Broadcast Venue of the AGM to chair the AGM. Shareholders will **NOT** be physically present at the Broadcast Venue on the day of the AGM. However, shareholders, shall register their attendance to the 28th AGM remotely by using the RPV Facilities provided by Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") via its TIH Online website at <https://tiih.online>

A shareholder who has appointed a proxy or attorney or authorized representative to attend, participate, speak and vote at this AGM via RPV must request his/her proxy or attorney or authorized representative to register himself/herself for RPV at TIH Online website at <https://tiih.online> in accordance with the procedures as set out in the Administrative Guide.

The Annual Report, Circular to Shareholders and Corporate Governance Report ("AGM documents") dated May 27, 2020 have been published on the Company's website at www.dksh.com.my. You may download the soft copy of the AGM documents from our website. The Notice of the AGM, Proxy Form and Administrative Guide are included together with this letter for your information.

Should you require a printed copy of the Annual Report 2019, please request at our Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd (Tricor)'s website at <https://tiih.online> by selecting "Request for Annual Report" under the "Investor Services". Alternatively, you may also make your request through telephone/e-mail to our Share Registrar Tricor at 03-2783 9299 or is.enquiry@my.tricorglobal.com. We will send it to you by ordinary post as soon as possible upon receipt of your request.

Although Malaysia appears to have passed through the worst of the COVID-19 health crisis, the Board of DKSH Malaysia recognises the current and potential material impact on the global economy, the final magnitude of which remains highly uncertain.

Whilst DKSH Malaysia has weathered the crisis well to date, the Company is taking a prudent approach and planning for a negative environment whilst working hard to continue to deliver results for all stakeholders.

As part of this, we believe that it is important to take a cautious approach to cashflow management, and in this context the Board of Directors has deliberated carefully on whether to pay a dividend for the financial year ended December 31, 2019 and concluded that to make a declaration now, before the full impact of the economic part of the crisis is known, would not be a prudent course of action.

The Board of Directors recognizes that this will disappoint a number of shareholders and regrets the impact of not paying a dividend now. We will continue to review the prevailing business conditions throughout the remainder of the year once the full impact of the pandemic is better understood and will consider an interim dividend when it is prudent to do so.

Despite current uncertainties, the Group is confident about the growth opportunities in the medium to long term.

Thank you for your continuous support.

Yours truly,

Stephen John Ferraby

Non-Independent Non-Executive Chairman

Administrative Guide

For DKSH Holdings (Malaysia) Berhad (“DKSH”) Twenty-Eighth Annual General Meeting (“28th AGM”)

In view of the Covid-19 outbreak and as part of the safety measures, the Board of Directors of the Company has decided that the 28th AGM of the Company will be conducted entirely through live streaming from the Broadcast Venue. This is line with the Guidance Note on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia on April 18, 2020.

The Broadcast Venue and time of the 28th AGM shall be as set out below:

Date:	Time:	Broadcast Venue:
June 24, 2020	10:00 a.m.	Tricor Boardroom Unit 30-01, Level 30, Tower A, Vertical Business Suite Avenue 3, Bangsar South, No 8, Jalan Kerinchi, 59200 Kuala Lumpur

The Broadcast Venue is strictly for the purpose of complying with Section 327 (2) of the Companies Act 2016 (“CA 2016”) which stipulates that the Chairman shall be at the main venue of the 28th AGM. Hence, shareholders **WILL NOT BE ALLOWED** to attend the 28th AGM in person at the Broadcast Venue on the day of the meeting.

REMOTE PARTICIPATION AND VOTING FACILITIES (“RPV”)

Shareholders are to attend, speak (including posing questions to the Board via real time submission of typed texts) and vote (collectively, “participate”) remotely at the 28th AGM using RPV provided by Tricor Investor & Issuing House Service Sdn Bhd (“Tricor”) via its **TIIH Online** website at <https://tiih.online>.

Shareholders who appoint proxies to participate via RPV in the 28th AGM must ensure that the duly executed proxy forms are deposited in a hard copy form or by electronic means to Tricor **no later than Monday, June 22, 2020 at 10:00 a.m.**

Corporate representatives of corporate members must deposit their original certificate of appointment of corporate representative to Tricor **no later than Monday, June 22, 2020 at 10:00 a.m.** to participate via RPV in the 28th AGM.

Attorneys appointed by power of attorney are to deposit their power of attorney with Tricor **not later than Monday, June 22, 2020 at 10:00 a.m.** to participate via RPV in the AGM.

A shareholder who has appointed a proxy or attorney or authorized representative to attend, participate, speak and vote at this Annual General Meeting via RPV must request his/her proxy or attorney or authorized representative to register himself/herself for RPV at TIIH Online website at <https://tiih.online>

As the 28th AGM is a fully virtual AGM, members who are unable to participate in this AGM may appoint the Chairperson of the meeting as his/her proxy and indicate the voting instructions in the proxy form.

PROCEDURES FOR RPV

Shareholders/proxies/corporate representatives/attorneys who wish to participate at the 28th AGM remotely using the RPV are to follow the requirements and procedures as summarized below:

	Procedure	Action
BEFORE THE 28TH AGM DAY (JUNE 24, 2020)		
(a)	Register as a user with TIH Online	<ul style="list-style-type: none"> Using your computer, access the website at https://tiih.online. Register as a user under the "e-Services". Refer to the tutorial guide posted on the homepage for assistance. If you are already a user with TIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIH Online.
(b)	Submit your request	<ul style="list-style-type: none"> Registration is open on Thursday, May 28, 2020 at 10:00 a.m. up to Monday, June 22, 2020 at 10:00 a.m. Login in with your user ID and password and select the corporate event "(REGISTRATION) DKSH 28TH AGM". Read and agree to the Terms & Conditions and confirm the Declaration. Select "Register for Remote Participation and Voting". Review your registration and proceed to register System will send an e-mail to notify that your registration for remote participation is received and will be verified. After verification of your registration against the General Meeting Record of Depositors as at June 12, 2020, the system will send you an email to approve or reject your registration for remote participation.
ON THE 28TH AGM DAY		
(c)	Login to TIH Online	<ul style="list-style-type: none"> Login with your user ID and password for remote participation at the 28th AGM at any time from 9:40 a.m. i.e. 20 minutes before the commencement of 28th AGM at 10:00 a.m. on Wednesday, June 24, 2020.
(d)	Participate through Live Streaming	<ul style="list-style-type: none"> Select the corporate event: "(LIVE STREAM MEETING) DKSH 28th AGM" to engage in the proceedings of the meeting remotely. If you have any question for the Chairman/Board, you may use the query box to transmit your question. The Chairman/Board will endeavor to respond to questions submitted by remote participants during the 28th AGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.

(e)	Online Remote Voting	<ul style="list-style-type: none"> • Voting session commences from Wednesday, June 24, 2020 at 10:00 a.m. until a time when the Chairman announces the completion of the voting session of the 28th AGM. • Select the corporate event: "(REMOTE VOTING) DKSH 28th AGM". • Read and agree to the Terms & Conditions and confirm the Declaration. • Select the CDS account that represents your shareholdings. • Indicate your votes for the resolutions that are tabled for voting. • Confirm and submit your votes.
(f)	End of remote participation	<ul style="list-style-type: none"> • Upon the announcement by the Chairman on the closure of the 28th AGM, the Live Streaming will end.

Note to users of the RPV facilities:

1. Should your application to join the meeting be approved, we will make available to you the rights to join the live stream meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
2. The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
3. In the event you encounter any issues with logging-in, connection to the live stream meeting or online voting, kindly call Tricor Help Line at 011-4080 5616 / 011-4080 3168 / 011-4080 3169 / 011-4080 3170 for assistance or e-mail to tiih.online@my.tricorglobal.com for assistance.

Proxy

Please submit your Proxy Form to the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or, by electronic lodgement via TIIH Online website at <https://tiih.online>, **no later than Monday, June 22, 2020 at 10:00 a.m.**

Electronic lodgement of Proxy Form (only applicable for individual shareholders)

The procedures to lodge your proxy form electronically via Tricor's TIIH Online website are summarised below:

	Procedure	Action
(a)	Register as a User with TIIH Online	<ul style="list-style-type: none"> • Using your computer, please access the website at https://tiih.online. Register as a user under the "e-Services". Please do refer to the tutorial guide posted on the homepage for assistance. • If you are already a user with TIIH Online, you are not required to register again.
(b)	Proceed with submission of Proxy Form	<ul style="list-style-type: none"> • After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password. • Select the corporate event: "Submission of Proxy Form". • Read and agree to the Terms & Conditions and confirm the Declaration • Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf. • Appoint your proxy(s) and insert the required details of your proxy(s) or appoint Chairman as your proxy.

		<ul style="list-style-type: none"> • Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote. • Review and confirm your proxy(s) appointment. • Print proxy form for your record.
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Poll Voting

The voting at the 28th AGM will be conducted by poll in accordance with Paragraph 8.29A of Bursa Malaysia Securities Berhad of Main Market Listing Requirements. The Company has appointed Tricor Investor & Issuing House Services Sdn Bhd as Poll Administrator to conduct the poll by way of electronic means and Boardroom Corporate Services Sdn Bhd as Scrutineers to verify the poll results.

Shareholders can proceed to vote on the resolutions before the end of the voting session which will be announced by the Chairman of the Meeting and **submit your votes at any time from the commencement of the 28th AGM at 10:00 a.m.** Kindly refer to item (e) of the above Procedures for RPV Facilities for guidance on how to vote remotely from TIH Online website at <https://tiih.online>. The Scrutineers will verify and announce the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

Pre-meeting submission of questions to the Board

Shareholders may submit questions for the Board in advance of the 28th AGM via TIH Online website at <https://tiih.online> by selecting "e-Services" to login, pose your questions and submit electronically **no later than Monday, June 22, 2020 at 10:00 a.m.** The Board will endeavor to answer the questions received at the AGM. All relevant questions and answers will be uploaded to the corporate website upon the completion of AGM in due course.

No door gift and food

As the meeting will be held virtually, there will be **NO** door gift and food will be given to shareholders and/or proxy(ies).

Annual Report, Circular and Corporate Governance report ("AGM documents")

The 28th AGM documents are available on DKSH's website at www.dksh.com.my for download. If you wish to request for printed copy of the 28th AGM documents, please request from our Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd (Tricor)'s website at <https://tiih.online> by selecting "Request for Annual Report" under the "Investor Services". Alternatively, you may also make your request through telephone/e-mail to our Share Registrar Tricor at 03-2783 9299 or is.enquiry@my.tricorglobal.com. We will send it to you by ordinary post as soon as possible upon receipt of your request.

Enquiry

If you have any queries relating to the 28th AGM prior to the date of the Meeting, please contact the following officers during office hours, i.e. from 9:00 a.m. to 5:00 p.m. (Mondays to Fridays):

Tricor Investor & Issuing House Services Sdn Bhd Registration No. 197101000970 (11324-H) Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia	General Line	603-2783 9299
	Fax	603-2783 9222
	Email	is.enquiry@my.tricorglobal.com
	Contact Persons Nur Qaisara Naaila Nor Faeayzah	603-2783 9272 Nur.Qaisara.Naaila@my.tricorglobal.com 603-2783 9274 Nor.Faeayzah@my.tricorglobal.com
DKSH Holdings (Malaysia) Berhad Registration No. 199101021067 (231378-A) B-11-01, The Ascent, Paradigm, No. 1, Jalan SS7/26A, Kelana Jaya, 47301 Petaling Jaya, Selangor Darul Ehsan	Caren Lwee	603-7882 8893 caren.lwee@dksh.com
	Nur Amalina	603-7882 8892 nur.amalina@dksh.com